

Attendance

ABN-W02 | Issued August 2026 | Review August 2027

Regular attendance helps children feel secure, build friendships and make steady progress.

What we ask from families

- Bring and collect your child at the agreed times.
- Tell us as soon as possible if your child will be absent or late.
- Explain the reason for absence and keep contact details up to date.
- Tell us in advance about holidays, appointments or changes in routine.

What we do

We record attendance accurately and follow up unexplained or repeated absence promptly. We consider patterns of absence alongside the child's wellbeing and any known family circumstances.

Safeguarding and absence

If we cannot contact a family, or an absence causes concern, we may contact emergency contacts or relevant safeguarding professionals. We will always act in the child's best interests.

Funded places

Funded hours should be used regularly. Continued low attendance may be discussed with parents and the local authority in line with funding rules.

Questions or concerns

Questions? Contact Caroline Daniel, Owner/Manager, on 07720 313418 or admin@appleblossomnursery.co.uk.