



Nappy Changing Policy

Providers must ensure there are suitable hygienic changing facilities for changing any children who are in nappies – Statutory framework for the EYFS of policy To ensure the individual children's needs are met.

Procedure

- Only staff that have a DBS check will be allowed to change nappies and assist children in toileting
- Nappies shall be changed (wherever possible) by the child's key worker.
- Staff who change nappies will wear the personal protective equipment provided (gloves and aprons).
- When changing a child, at no time should the child be left unattended on the changing table. Only one child is to be taken into the changing room at one time.
- The nappy mat will be cleaned after each use and gloves changed for each child.
- Children will be thoroughly cleaned with the appropriate product as instructed by the parent. We will dispose of the used products immediately.
- We will ensure that if there is any urine or faeces on the glove or apron that these are replaced with clean ones before continuing.
- Any nappy rash or unusual marks will be reported to the manager or deputy manager. Soiled nappies are to be sealed in a nappy sack.
- We will ensure that the child is adequately dry before putting on any requested "nappy cream" and replacing the nappy.
- Once the clean nappy is on, we will replace the child's clothing, wash their hands and return him/her to the group.
- We will clean the changing mat with anti-bacterial spray.
- We will ensure any cleaning product/wipes etc. are safely stored out of reach of children.
- Staff must sign and specify if the nappy was wet/soiled on the nappy checklist.
- As a minimum nappies will be changed every 3 hours in the morning and afternoon and any soiled or full nappies in between.
- **ALWAYS REMEMBER TO WASH YOUR HANDS AFTER CHANGING A NAPPY.**

Toilet training procedure

As with nappy changing, toilet training (wherever possible) will be carried out by the child's key worker.

Parents will be asked to supply a number of changes of clothes in preparation for accidents. Toilet training will commence when the child is ready and after the key worker has discussed preferred methods with the child's parents, we will try to mirror their home routines as much as possible i.e. sticker charts and frequency.

Children are to be taken to the bathroom on a regular basis. Frequency will vary from child to child and they are encouraged to flush and wash their hands after each visit.

If a child sleeps with a nappy on, it will be removed upon waking and the child will be taken to the potty/toilet.

The potty is to be cleaned with antibacterial spray after each use.

Children will be praised whilst using the potty and a record kept of successes on the potty so staff can inform parent's upon collection of the child.

Accidents will be dealt with quickly and with a minimum fuss, reassuring the child that accidents are ok.